



## Board Meeting Minutes

March 14th, 2024

Meeting called to order by President (Jeff): 6:30PM

Meeting adjourned: 8:00 PM

### Attendees:

- *Jeff Neuman-Lee, President*
- *Danny Havelick, Vice-President*
- *Jeanne Paradeis, Treasurer*
- *Gerald Hamel, Fundraising*
- *Natasha Garfield, Education*
- *Karlyn Russell, Communications*

### Minutes

1. **Minutes Approval.** Minutes from Feb 24 approved.
2. **Treasurer's Report (Jeanne).** At end of Feb \$4,283, restricted 428.00, \$3,855 unrestricted. In Feb we paid for slick text, and two times for Superior Printing (Spotlight & signs for meetings.) \$565.00 in NEW donations for the scholarship. We need to do a FB post, a shout out at the neighborhood meeting. We board members promised to match these funds up to \$500.00. We need to pitch in.
3. **Fundraising Repot (Gerald).** Received the Youth Neighborhood plan from INC: \$500.00. (We still need to recruit some youth. Gerald will talk with Chris Deremer. Maybe a pizza party. Would like to engage youth for the planning part. If not from Manual, Jim Ramsey will let us use the library.) We need to bring some youth to the INC meeting for a photo op. We have a leftover \$328.10 from CALC which could go towards beautification. Or it could go to the newsletter. We received \$3000.00 from Denver Foundation; this is for general operating expenses. It was \$2000.00 less than we hoped for. Looking for another for 3 more \$1500 CALC grants. One for Whittier Dayz, one for Street Art, one for hot chocolate express.
4. **North Central Area Plan (Neighborhood Plan).** City is in the process of hiring folks to do the Whittier Plan (which will be the North Central Plan—Cole, Whittier and 5 Points), what we do know is that we are waiting for the consultant to be hired to get the process and dates set out. Potentially, Darrell Watson might come to a board meeting to update us on the planning project. We won't talk more about this until Anothy is here.
5. **Website Bios.** Jeff reminded those who have not submitted their bios to Anna (webmaster) to do so.
6. **Whittier Dayz.** Gerald is the lead. Scheduled Whittier Dayz for June 1<sup>st</sup> 12-3pm. Jeanne will oversee the creation of a vinyl banner saying: Whittier Neighborhood Assoc. 3'x6' w logo. Superior is printer. A color rather than white. We want this done by April 6<sup>th</sup>. The committee for Whittier Dayz will meet on April 6<sup>th</sup> at Whittier Café at 10am. Gerald will lead this.
7. **Garage Sale/Walking Market.** Danny is lead. Saturday 27 April. Danny will work on spreading booths out from a couple of central locations. Will coordinate with Scott on historical tour.
8. **Fuller Park Cleanup.** Sunday 21 April. WNA is in a supporting role, will help publicize.
9. **Spotlight.** Thanked Karlyn for efforts on last Spotlight Karlyn and everyone for writing their pieces. We need to reach out to Columbine School as one of our schools. Whittier School is



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unresponsive. This time Karlyn stayed on people to complete their routes. There were 10 or so left over. Timing of next Spotlight. Articles by April 30<sup>th</sup>, Distribution starts on May 3<sup>rd</sup>. Content-school updates. Recap of walking market. Promo Community Meeting, Promo Whittier Dayz. Scholarship.

10. **Flyer Policy.** Jeanne sent an email to the Board on 3/14/24 regarding Unrelated Business Income with a training deck from the IRS. The Board needs to be cognizant of activity such as ads with calls to action that would be considered UBI and potentially generate taxable income to the WNA. Board decides that we don't distribute flyers with the Spotlight.
11. **Community Meetings.** 18 May at Ford-Warren. HD8 candidates will be there. Will not hold summer Community Meeting. Next will be in Sept, date tbd. Harvest Share will be 3<sup>rd</sup> Saturday (21 Sep) and Community Outreach Service Center the host/organizer (Gerald).
12. **Miscellaneous Items.**
  - a. Donations: should we put donors into the database? Send them texts/emails? We need to modify the donation form to allow for an opt in allowing us to use their data. Jeff will contact Anna (webmaster).
  - b. D9 Newsletter: Do we include our events there? Jeff will forward contact info to Karlyn.
  - c. Curtis Park Neighbors RNO Request: Asked us to co-sponsor a 2 May event with the DA candidates. 6:30-8:30pm. Agreed to co-sponsor and publicize. Gerald will create flyers and bring to Community Meeting on May 18<sup>th</sup>.
  - d. Scholarships: We will give Friends of Manual money raised and they will do the selections. Scholarship will be named for the WNA.

Jeff Neumann, President